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Headteacher:  
Miss K Morris

**Biddick**  
Academy

17<sup>th</sup> November 2020

Dear Parent/Carer,

The Academy is currently experiencing an extremely high level of staff absence due to the requirement for staff to self-isolate in line with COVID-19 Government rules. This has meant that we are unable to operate in our usual way and we have made the difficult decision to ask **Year 8 students to remain at home for two weeks from Thursday 19th November until Friday 4th December**. The decision has been based on the staffing available in Year 8 and the ability to function safely.

To minimise the disruption to learning, while Year 8 students are at home, lessons will be livestreamed for the year group. Further details on how to access this are explained on the second page of this letter, and your son/daughter will bring home a paper copy of their timetable on Wednesday. The livestream lessons will include the same timetabled hours per subject, as would be the case in school and follow the normal curriculum. However, lessons may be delivered by a different Year 8 teacher to your child's usual class teacher, this again, is due to staffing constraints.

We were hoping to get to Christmas without having to take this action, however the current increase in cases across the Sunderland area has left us with no other option. We appreciate that this is far from ideal, however we hope you will be able to understand the situation we are faced with.

If you require assistance with livestreaming or have any other queries, please contact the Student Office on 0191 5111600.

Thank you for your continuing support in these challenging times.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'K. Morris', written in a cursive style.

Miss K. Morris  
Headteacher



# Biddick Academy

## TIMETABLE DETAILS

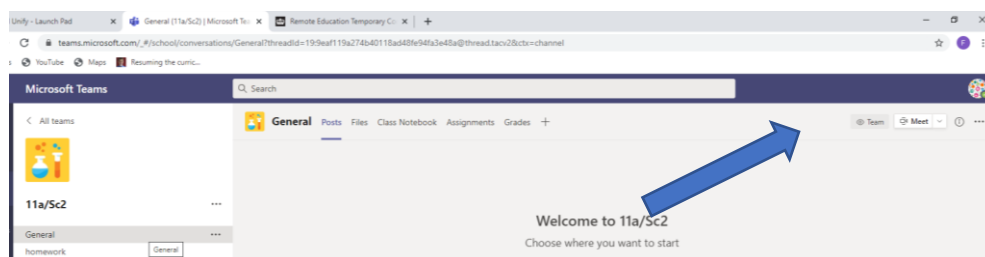
Students in Year 8 have been allocated to Band A or Band B depending on their usual teaching class (see details below).

They should join the livestream lesson for their Band. Students will be given a paper copy of their timetable on Wednesday.

<b>Band A Timetable</b>	8a1 8a2 8a3 8a4 8a5	8a/Sp1 8a/Sp2 8a/Sp3 8a/Fr1 8a/Fr2
<b>Band B Timetable</b>	8b1 8b2 8b3 8b4 8b5	8b/Sp1 8b/Sp2 8b/Sp3 8b/Fr1 8b/Fr2

## HOW TO ACCESS LIVESTREAMED LESSONS

1. Log on to your computer or device at the correct lesson time. The teacher will join the lesson after a few minutes, as this gives the teacher time to arrive at the room, log on and share the screen – **please be patient**.
2. **Ensure that you have your webcam and microphone turned off and muted. This is extremely important. Note: the teacher may have altered your permissions so that this is already in place.**



3. You should be able to see the teachers' screen.
4. You should now be able to see everything the teacher is sharing and hear all instructions and questions from the teacher.
5. You will be asked to complete the assessments either on paper or in your book (if you have this), in line with the other students in the class.
6. You may need to look in the 'Assignments' tab of your Teams to find the assignment. You should then complete the assignment/worksheet and either upload it back to Teams OR bring back in on your return to school.