



Biddick Academy

Job Description

Post Title:	Teacher of Art and Design Technology
Responsible to:	The post holder is directly accountable to the Faculty Leader of Art
Grade and Terms and Conditions	MPS/UPS
Principal Responsibilities:	
General Duties of a Class Teacher	
<ul style="list-style-type: none">• To work with the Faculty Leader and other colleagues in the delivery and reviewing of the curriculum.• To teach the subject to all ability and age ranges.• To ensure implementation of the curriculum is highly effective.• To implement all agreed policies, procedures and systems of the faculty and whole school.• To participate in all appropriate meetings with colleagues, parents and external agencies as required.• To maintain all necessary records.• To share in all supervisory duties and rotas.• To play a full and active part in promoting and sustaining the development of each pupil within their care.	
General Duties of a Form Tutor	
<ul style="list-style-type: none">• To be the first point of contact for each pupil in the Tutor Group.• To be an excellent professional role model for tutees, encouraging the promotion of British Values.• To contribute to the delivery of the IAG and pastoral curriculum as necessary.• To implement all agreed policies, procedures, and systems pertinent to Student Support within the school.• To participate in all appropriate meetings with colleagues, parents and support agencies.• To maintain all necessary records and prepare reports and references as required.• To be responsible for registration procedures and other daily routines. This includes responsibility to check and monitor pupil attendance/punctuality and to take appropriate steps to note and respond to concerns.• To encourage and set the highest possible standards for all pupils in the Tutor Group.• To provide pastoral care, guidance and support for all pupils in the Tutor Group.	
Professional Responsibilities	<ul style="list-style-type: none">• Ensuring that appropriate progress targets are set and monitored for all students.• Ensuring challenging and engaging teaching and learning is evident within your classroom• Accountability for student progress/attainment outcomes at KS3 and KS4.• Excellent professional role-model to staff and students.

	<ul style="list-style-type: none"> • Strong interpersonal skills with the ability to communicate to a range of stakeholders. • A commitment to all students receiving an outstanding educational experience. • Contribution to the wider life and ethos of Biddick Academy.
Shaping the Future	<ul style="list-style-type: none"> • Commitment to contributing to the wider life and ethos of Biddick Academy. • Excellent interpersonal and team management skills. • Excellent organisational and planning skills. • Ability to work under pressure and meet deadlines. • Excellent team working skills and the ability to relate well with staff, students, senior leaders and Trustees. • Experience of working with students with SEND.
Teaching and Learning	<ul style="list-style-type: none"> • Lead by personal example in achieving the highest quality of teaching and learning. • Excellent implementation of the curriculum through responsive teaching and learning and curriculum planning. • Model and share innovative and effective learning and teaching strategies in own classroom practice. • Use a wide range of strategies to support the development of teaching and learning within the classroom.
Developing Self and working with others	<ul style="list-style-type: none"> • Contribute to the professional development (<i>where appropriate</i>) of colleagues within the department using a broad range of skills appropriate to their needs, to support effectiveness relating to all aspects of teaching and learning. • Further your own professional knowledge and management skills by attending courses, reading, and participating fully in the development of other staff. • Positive attitude and professional approach. • Undertake self-evaluation and development processes, including lesson observations, to identify strengths and priorities for development.
Student Progress and Attainment	<ul style="list-style-type: none"> • Committed to raising student aspiration and achievement. • Committed to inclusive education. • An understanding of the needs of all students evident in strong curriculum planning and delivery. • Ensure the intent for all students remains highly aspiration.
Securing accountability	<ul style="list-style-type: none"> • Monitor and evaluate your own performance, reflecting on developmental feedback on a regular basis and implement strategies to bring about professional improvements.
Strengthening communities	<ul style="list-style-type: none"> • Possess a 'can do' approach to faculty/school improvement and excellence. • Be an excellent communicator. • Work positively and in partnership with parents, governors and the community. • Support Biddick Academy's climate for learning.
Generic Responsibilities	<ul style="list-style-type: none"> • While every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. • Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. • Employees are expected to be courteous to colleagues and students and to provide a welcoming environment to visitors and telephone callers.