



## Biddick Academy

### Job Description

<b>Job Title</b>	<b>Faculty Leader - History</b>
<b>Responsible to</b>	SLT Link - History
<b>Salary/Grade</b>	MPS/UPS + TLR2c (£7,017)
<b>Working hours/weeks</b>	1 FTE
<b>Core Purpose</b>	<p>As Faculty Leader, you will work alongside the Lead Practitioner and Senior Leaders to develop, lead and manage the effective delivery of an outstanding curriculum, which enables the highest level of student progress and achievement in history.</p> <p>You will lead a professional community of teachers and promote outstanding teaching and learning and a strong school culture.</p> <p>To carry out the duties of a Teacher in accordance with the School Teachers' Pay and Conditions Document and other relevant statutory provisions.</p> <p>To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum to designated students, incorporating National Curriculum requirements and in line with curriculum policy.</p> <p>To work towards and promote the vision and the aims outlined in the Academy Improvement Plan.</p>

#### Corporate responsibilities:

- To ensure that the responsibilities of the role are carried out in a way that reflects the vision and values of Biddick Academy.
- To be aware of and observe all policies, procedures, working practices and regulations, and in particular to comply with policies relating to Child Protection and Safeguarding, Equal Opportunities, Health and Safety, Confidentiality, Data Protection and Financial Regulations, reporting any concerns to an appropriate person.
- To uphold our commitment to safeguarding and to promote the wellbeing of children.
- To contribute to a culture of continuous improvement.
- To comply with all reasonable management requests.

#### Strategic Leadership:

- Enable all history teachers to achieve expertise in teaching and planning, through coaching and support, as well as through the provision of CPD and inset training days.
- Assist the Headteacher and SLT in monitoring, evaluating and continually improving the quality of planning, teaching and learning, and assessment of all members of the history team.
- Develop strong partnerships and ensure regular communication with parents and carers.
- Design, oversee, monitor and evaluate an engaging and challenging curriculum that inspires children and develops their skills and knowledge, while identifying clear targets, timescales and success criteria for its development.

- Model outstanding teaching and lead collaborative planning and development, including the sharing of resources and best practice within the department.
- Ensure continuity and progression by supporting colleagues in choosing the appropriate sequence of learning, highly effective teaching methods, and setting clear learning objectives through an agreed scheme of learning.
- Monitor the work of the department through rigorous and regular lesson observations and provide detailed, constructive feedback.
- Use data to inform teaching and learning, identify areas for intervention and provide feedback to students, staff and families in order to promote progress and outcomes.
- Manage behaviour effectively to create a safe, respectful and nurturing environment so that students can focus on learning.
- Oversee the implementation of numeracy across the curriculum through the development and implementation of a pastoral programme.

#### Line Management:

- Act as line manager for designated colleagues, including managing the appraisal process.

#### Curriculum:

Our teachers are expected to:

- Contribute to curriculum development.
- Plan, teach and evaluate lessons, ensuring that the learning experience for all students is well matched to their educational needs.
- Deliver a high quality learning experience that meets internal and external quality standards.
- Assess, record and report on the attendance, progress, development and attainment of students.
- Provide set targets for students and provide feedback, ensuring students know how best to improve, maintaining accurate and relevant records as required.
- Maintain a positive, conducive and safe learning environment, being aware of and responding to any health and safety issues.
- Encourage high standards in punctuality and presentation of work.
- Set high expectations for students' behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the behaviour policy.
- Use ICT appropriately and creatively to support effective learning.
- Consistently apply and support the development of policies which enable effective learning and inclusion.
- To contribute to the professional development of colleagues.

#### Knowledge and Skills:

- Keep up to date with national developments in history, pedagogy, educational knowledge, curriculum specifications and leadership initiatives.
- Keep up to date with developments in the use of performance data.

#### Quality Assurance:

- Establish and reinforce common standards of good practice.
- Monitor and evaluate performances against school, local and national performance.
- Monitor the quality of the curriculum in line with the requirements of self-evaluation and the School Improvement Plan.

#### Meetings:

- Meet regularly, as required, with the Faculty Leader, SLT Link or Senior Leaders.

- Lead and facilitate faculty meetings where required.
- Attend relevant multi-agency meetings.
- Attend Trustee/SLT meeting on request.

Working with others:

Our teachers are expected to:

- Form professional and co-operative working relationships with colleagues.
- Work with parents and students to ensure that they have an understanding of the aims of the school, its policies and procedures and future direction.
- Share knowledge and expertise concerning the content, teaching strategies and learning activities that represent good practice in the relevant curriculum area(s).
- Support colleagues in the formulation of appropriate methods of assessment and recording for their curriculum area.
- Trial materials, strategies and interventions related to the subject and sharing these, and their outcomes, with colleagues in staff meetings.
- Work with parents and carers in order to raise standards and achievement.
- Participate with internal and external partners and specialists to share best practice, contribute to the development of Academy strategies and policies and promote the school.
- Always think about the impact of new initiatives and ideas on the wellbeing of colleagues and students and reduce unnecessary workload.
- Represent the school positively when working with other schools, external agencies and parents.

Other Duties relevant to the role:

Our teachers are expected to:

- Support and adhere to all quality assurance procedures.
- Maintain accurate records which identify and monitor the progress of all students.
- Communicate effectively with parents of students and with persons or bodies who are concerned with the welfare of students, after consultation with appropriate staff.
- Contribute to the personal, social, health, citizenship and enterprise education of students according to the agreed policy.
- Carry out a share of supervisory duties in accordance with published rosters.
- Participate in appropriate meetings with staff and parents as defined by the annual calendar.

Notes:

This document is an overview of the role. The responsibilities will include but will not be limited to those listed above and it is anticipated that the role will evolve over time and as such the duties may change.

This document does not form part of the contract of employment.

This post will have contact with children and as such a satisfactory disclosure from the Disclosure and Barring Service (DBS) is required as a condition of employment.

