



Biddick Academy

Student Support Assistant

PERSON SPECIFICATION

Qualifications and Training	Essential/ Desirable
GCSE (or equivalent) in English and Maths at grade C/4 or above	E
Relevant qualification and/or training (eg. NVQ Level 3) or willingness to work towards	D
Recent evidence of commitment to own professional development	E
Paediatric First Aid	D
Knowledge and Understanding	Essential/ Desirable
Knowledge of school systems and procedures	D
Knowledge of strategies for promoting positive behaviour	D
A willingness to undertake specific training including relating to meeting pupils' welfare and medical needs	E
Knowledge of different groups of pupils (eg. Disadvantaged, SEND Code of Practice)	D
Skills and Experience	Essential/ Desirable
Experience of working with students who have additional needs, including their welfare needs and/or a willingness to undertake any relevant training	D
Excellent interpersonal and communication skills	E

Ability to form strong and effective relationships with students, colleagues and parents	E
Ability to use ICT packages such as Microsoft Excel, word, Outlook skilfully	E
Experience of dealing with difficult and challenging situations	D
Able to work under pressure and use own initiative where appropriate	E
Excellent organisational skills, able to prioritise tasks and manage time effectively	E
Ability to teach and promote safety whilst facilitating physical, emotional and educational development of the students you are responsible for	D

Personal Attributes	Essential/ Desirable
A passion and commitment for working with young people and a willingness to contribute to extra-curricular work of the academy	E
A strong commitment to improving the outcomes for students	E
Act as a role model for students and staff by setting high professional standards	E
Team player	E
Personable, approachable and able to gain the respect of others	E
Commitment to the safeguarding and promoting the welfare of children	E

Biddick Academy is committed to the safeguarding and promoting the welfare of children and young people and expect that all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check before taking up the post, along with pre-employment safeguarding checks.