

Biddick Lane
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Headteacher:
Miss K Morris

Biddick
Academy

Dear Parent/Carer,

I hope you are keeping safe and well.

I am writing to invite you to the Year 11 parents' evening which will take place virtually on **Thursday 17th November between 3.45pm and 6.15pm**. The evening is an opportunity for you to discuss how your child is progressing in this crucial year and to discuss ways in which your child can be supported to ensure they reach their potential.

The school operates an easy to use online appointment booking system via School Cloud which allows you to select a suitable appointment time with your child's teachers. Once you book your appointment you will receive a link to access your virtual parents' evening via email. Appointments can be made from Monday 7th November at 9.00am and will close at midday on Thursday 17th November.

Key information:

- Appointments are limited to **5 minutes**. Once the 5 minutes is over, your appointment will automatically time out.
- You can only join your meeting when it is your allotted time.
- Meetings can be accessed via any device with a camera and speaker – phone, laptop, tablet, desktop PC.
- For confidentiality and safeguarding reasons, meetings must not be recorded.
- Please click the link in your confirmation email in order to access your appointment.

Please visit <https://biddickacademy.schoolcloud.co.uk> to book your appointment. A short guide on how to add appointments is enclosed with this letter.

If you require any further clarification about the Year 11 parents' evening please do not hesitate to contact me on moore.g@biddickacademy.com.

Yours faithfully,

Miss G Moore
Assistant Headteacher
KS4 Achievement